

MINUTES

**Kentucky Community and Technical College System
Board of Regents
February 22, 2002**

Board Members Present:

Ms. Cynthia L. Read, Board Chair
Dr. Joseph B. Wise, III, Board Secretary
Mr. Richard A. Bean
Mr. William E. Beasley
Ms. Pamala J. Dallas

Ms. Cynthia E. Fiorella
Dr. John F. Hanel
Mr. Henry L. Jackson
Ms. Martha C. Johnson
Ms. Penelope S. Logsdon

Board Members Absent:

Ms. Lorna D. Littrell, Board Vice Chair
Mr. Jeffery P. Butler

Mr. John D. Jelley, II
Mr. Mark A. Powell

CALL TO ORDER

Board of Regents Chair Read called to order the meeting of the Kentucky Community and Technical College System Board of Regents at 8:45 a.m. (ET), February 22, 2002, in State Capitol Annex Room 131, Frankfort, Kentucky. She announced that the press was notified of the meeting on February 19, 2001, and that Hon. Beverly Haverstock, KCTCS General Counsel, would serve as parliamentarian.

There being a quorum present, Board business began with the approval of the minutes from the last meeting.

**APPROVAL OF
MINUTES**

MOTION: Ms. Fiorella moved that the Board of Regents approve the minutes of the November 30, 2001, meeting. Mr. Beasley seconded the motion.

VOTE: The motion passed unanimously.

**ADDITIONS OR
CHANGES TO THE
AGENDA**

By unanimous consent, Agenda I-4, "Action: Revised *KCTCS Code of Student Conduct Handbook* and Policy," was changed to an information item.

By unanimous consent, the order of the agenda was changed so that the Executive Committee Report would be reported at the end of the agenda.

MEETING HOSTS

Chair Read thanked KCTCS President Michael B. McCall and the System Office staff for coordinating the meetings at the Capitol. She also expressed appreciation to the KCTCS Foundation for hosting a reception in honor of the Board. She noted that Dr. James Ramsey, State Budget Director, did an excellent job discussing the Commonwealth's economic condition. The perspective he provided gave the Board additional insight into the total budget picture.

**PRESIDENT'S
REPORT**

President McCall announced that the President's Report to the Board of Regents throughout 2002 would provide progress reports on *Collaboration ... Accreditation ... Retention ... and Efficiency ... (C.A.R.E.)*, which have been identified as the factors that will significantly influence the direction of KCTCS in the year 2002. While building on past success, this year's leadership focus will be on continuing the momentum of progress with respect to the following:

- Cultivation of new allies for enhanced *collaboration*
- Unification of the community and technical colleges in the 16-district structure through the pursuit of single *accreditation*
- Continuation of enrollment management progress with an increased focus on student *retention*
- Pursuit of operational *efficiency* in managing KCTCS resources

President McCall also provided updates on the following topics: accreditation reaffirmation status (Commission of Colleges of the Southern Association of Colleges and Schools and the Council on Occupational Education), spring enrollment increases, community and economic development initiatives, district leadership interim appointments, leadership search processes, Governor Paul E. Patton's press conference announcing KCTCS' partnership with the Workforce Development Cabinet, and KCTCS publication awards.

The February 22, 2002, President's Report is attached in its entirety.

CHAIR'S REPORT

Chair Read noted that since presentation of the Feasibility Study findings in November 2001 from the Clements Group, the KCTCS Office of Institutional Advancement has developed a plan of Campaign for System-level, statewide initiatives that will be implemented over the next 30 months. Several feasibility studies are complete, and all districts are on schedule to finish the feasibility studies by spring 2003. Meridian Communications, a Lexington-based national marketing firm, has been selected to design and produce campaign materials for the KCTCS Major Gifts Campaign, including the development of the campaign theme and logo that will be used by the System Office, the community and technical college districts, and the colleges. The target date for completing the design work for the campaign materials is June 30, 2002. The next KCTCS Foundation Board meeting will be March 5, 2002.

Chair Read noted that over recent weeks, KCTCS has received much media coverage. President McCall has written two editorials and was interviewed for the *Lane Report* (the interview appears in the February 2002 edition of the publication). One editorial written by President McCall discusses KCTCS student and alumni satisfaction, and the other editorial responds to articles published recently that raised questions about the quality of the eastern Kentucky workforce. She also noted that KCTCS has received national media coverage in the February 19, 2002, *Community College Times* and in the *National Crosstalk* (a national higher education newspaper). The *National Crosstalk* article, written by Mr. William Trombley, highlights contributions made by KCTCS to the postsecondary education reform, stating that “perhaps the most pleasant surprise has been the almost instant success of the Kentucky Community and Technical College System (KCTCS) ...” *Kentucky Living* also had a feature on KCTCS. She also congratulated Dr. Keith Bird, KCTCS Chancellor, who recently had an opinion editorial published in the January 22 edition of *Community College Times*.

Chair Read reported that on February 6, 2002, the Governor and Mrs. Patton, President and Mrs. McCall, and the KCTCS Foundation hosted a legislative reception at the Governor’s Mansion. The reception was well attended and provided an opportunity to discuss the KCTCS legislative agenda with the Governor’s staff, legislators, and Council on Postsecondary Education staff. A Joint Board Chairs Meeting also was held February 6, 2002, which was a joint strategic planning meeting with the colleges’ local board chairs, local foundation board chairs, the President’s Leadership Team, and President McCall to discuss the System’s priorities for the next three years, the 2002 legislative agenda, single accreditation, the budget development process and timeline, the KCTCS Foundation and campaign, and other topics of interest to KCTCS local boards and foundations boards. Several members of the KCTCS Board of Regents participated in the meeting.

**INFORMATION:
KCTCS
STRATEGIC
PLANNING
REVIEW**

President McCall provided additional information about the review of the *KCTCS Strategic Plan 2000-2005*, noting that strategic planning within KCTCS is an inclusive planning process that promotes participation from faculty, staff, and students. One of the objectives of this review is to align the strategic plan with the budget cycle. This will be accomplished by identifying one-year priorities for 2002-03 and setting goals for the next two-years. During the first six weeks of 2002, the KCTCS President’s Cabinet, the President’s Leadership Team (PLT), the Strategic Planning Teams (SPTs), and the local district boards’ leadership participated in the process of revising and refining the goals and priorities of the *KCTCS Strategic Plan 2000-2005*. The feedback from these groups will be added to the results of the Board of Regents workshop held in November 2001. Further employee and student responses will be solicited from a web-based survey. It is anticipated that the final recommendations for the revised 2002-05 goals and 2002-03 priorities will be presented to the KCTCS Board of Regents for approval at a future meeting.

**ACADEMIC
AFFAIRS AND
CURRICULUM
COMMITTEE
REPORT**

Academic Affairs and Curriculum Committee Chair Hanel presented the committee's report to the Board of Regents.

**RATIFICATION OF
NEW CREDIT
CERTIFICATE
PROGRAMS**

RECOMMENDATION: That the Board of Regents ratify the approval of the new credit certificate programs listed on pages 64-65 of the agenda materials.

Dr. Hanel noted that the committee is considering ratification of 50 new certificate programs. The number of certificate programs presented for ratification is likely to continue to be high, while the number of programs presented for approval is likely to decrease. Four of the new credit certificates listed on pages 64-65 of the agenda materials were ratified at the November 30, 2001, meeting under the title, "Web Development and Administration":

<u>College</u>	<u>Certificate</u>
Elizabethtown Community College	Web Site Developer Web Administrator
Northern Kentucky Technical College	Web Site Developer Web Administrator

Some of the certificate programs presented are a result of "rolling over" an existing curriculum to a new integrated curriculum with multiple exit points. All certificate programs included on the list are applicable toward at least one degree program; additional resources are not required for their implementation. They meet all KCTCS program approval policies and procedures, the *KCTCS Policy on Collaborative Program Development*, the *KCTCS Policy on Inter-Branch Transfer of Credit*, and all applicable Council on Postsecondary Education policies and procedures.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board of Regents approve the recommendation.

VOTE: The motion passed unanimously.

**ACTION: REVISED
CANDIDATES FOR
CREDENTIALS
PROCESS**

RECOMMENDATION: That the KCTCS Board of Regents allow candidates for credentials to be presented at every Board meeting, if submitted for approval by the colleges.

Dr. Hanel called attention to a revised agenda item in the Board's packet. The revised agenda item lists the following recommendation:

That the KCTCS Board of Regents allow candidates for ~~credentials~~ diplomas and associate degrees to be presented at every Board meeting, if submitted for approval by the colleges. Colleges would be authorized to issue certificates upon completion subject to ratification at the next scheduled Board meeting.

He noted that the proposed revised process was presented as an information item at the November 30, 2001, meeting of the Board of Regents. Currently, the list of candidates for credentials is compiled and submitted to the KCTCS Board of Regents for approval twice a year, in November and April. The reporting of all candidates for graduation twice a year has raised the question of responsiveness to student needs. As KCTCS continues to develop new just-in-time certificate programs and creates additional entry/exit points in all programs, Board approval will be needed on an ongoing basis for colleges to be able to issue credentials on demand. This process would allow colleges maximum flexibility in issuing credentials, particularly certificates.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the KCTCS Board of Regents allow candidates for diplomas and associate degrees to be presented at every Board meeting, if submitted for approval by the colleges. Colleges would be authorized to issue certificates upon completion subject to ratification at the next scheduled Board meeting.

VOTE: The motion passed unanimously.

**ACTION: REVISED
REVIEW OF
EDUCATIONAL
UNITS POLICY**

RECOMMENDATION: That the KCTCS Board of Regents approve the revised *Review of Educational Units Policy* presented on pages 70-71 of the agenda materials.

Dr. Hanel noted that the revised *Policy* incorporates the review of instructional programs on an annual basis as part of the college institutional effectiveness process. The revised *Policy*, designed to ensure continuous quality improvement, replaces a policy that required such reviews every five to seven years. Colleges will review the relevance and performance of academic programs each year to enhance efficiency and service to students. The *Policy* calls for annual reviews of educational units (divisions and departments within colleges). The purpose of the annual reviews is to improve the quality of teaching and learning. Both SACS and COE now use annual reports instead of mid-accreditation reports.

MOTION: On behalf of the Academic Affairs and Curriculum Committee, Dr. Hanel moved that the Board of Regents approve the recommendation.

VOTE: The motion passed unanimously.

**INFORMATION:
REVISED KCTCS
CODE OF
STUDENT
CONDUCT
HANDBOOK**

Dr. Hanel noted that the *KCTCS Code of Student Conduct* is proposed to replace the *Community College Code of Student Conduct* and the *Technical College Code of Student Conduct* approved by the KCTCS Board of Regents on September 16, 1998. A joint committee of community college and technical college academic and student affairs deans was formed in fall 2000 to develop an integrated code. The proposed revised code has five sections, one of which deals almost exclusively with academic policies. As indicated in the agenda materials, that particular section, Article II, was subject to review by the System's two faculty councils (Community College Senate Council and the Technical College Senate Executive Council). On February 15, 2002, the councils requested additional time to refine Article II and appointed a conference committee with membership from both councils to complete the task.

**FINANCE,
ADMINISTRATION,
AND
TECHNOLOGY
COMMITTEE
REPORT**

Finance, Administration, and Technology Committee Chair Bean presented the committee's report to the Board.

**ACTION:
RATIFICATION OF
PERSONNEL
ACTIONS**

RECOMMENDATION: That the Board of Regents ratify the personnel actions listed on pages 117-122 of the agenda materials.

Mr. Bean noted that the open positions were advertised and followed equal opportunity guidelines for nondiscriminatory hiring practices. The personnel actions under consideration include requests for military leaves.

MOTION: On behalf of the Finance, Administration, and Technology Committee, Mr. Bean moved that the Board of Regents ratify the personnel actions on pages 117-122 of the agenda materials.

VOTE: The motion passed unanimously.

**INFORMATION:
2002-04 BIENNIAL
BUDGET**

Mr. Bean called attention to an updated table that was placed in the Board members' meeting packets and that replaces page 125 of the agenda materials. The table compares the Council on Postsecondary Education 2002-04 budget request for KCTCS to the 2002-04 Executive Budget Recommendation.

In the current fiscal year, KCTCS sustained a cut of approximately 2 percent, or \$3.3 million, as part of the Commonwealth's balancing of the overall state budget. This budget reduction was implemented using funds from the budgeted contingency reserve established when the Board of Regents approved the 2001-02 operating budget, so no programs or services were reduced. On January 22, 2002, Governor Patton presented the 2002-04 Executive Budget Recommendation to a joint session of the General Assembly. The current proposal, which has yet to pass the House or Senate, calls for KCTCS to receive 7 percent (\$14 million) less than requested by CPE for the 2002-03 fiscal year, which begins July 1, 2002. The proposed budget for 2003-04 includes an 8 percent (\$16 million) reduction from the funding that CPE requested on behalf of KCTCS. The budget under consideration by the General Assembly does not include \$2 million requested to operate the statewide KCTCS Information Technology System. The budget does not provide funding to operate seven KCTCS facilities that are under construction and scheduled to open in the next two years.

Chair Read expressed concern about the budget situation and noted that the Board needed to develop a strategy to deal with new buildings coming online that lack M&O funding. Mr. Bean mentioned that the Board may need to take positive steps with legislators, community leaders, and media in the areas where buildings lacking M&O funding are scheduled to come online.

Mr. Bean reported that the System has entered into an Application Service Provider (ASP) agreement with Crestone International of Alpharetta, Georgia. Such an agreement will cut costs, regularize costs, and eliminate large and increasingly frequent hardware upgrades. For a monthly fee, Crestone will acquire and run the System's hardware for its applications; provide database administration services; license and maintain most database and operational software; provide all backup and archival services; provide disaster recovery plans and facilities; schedule and run all production jobs; and provide stress testing, migration, and other tools.

Mr. Bean noted that salary increases would be discussed at the next Board meeting. He pointed out that if the proposed Executive Budget Recommendation is passed, then KCTCS would have no money to continue on the same level as previous years.

**UPDATE:
KCTCS
QUARTERLY
FINANCIAL
REPORT**

Mr. Bean noted that the financial report covering the period October 1 to December 31, 2001, is being implemented as expected. Current fund revenues for the second quarter of fiscal year 2001-02 total \$233 million, 57 percent of the budgeted revenue and appropriated funds. Current fund expenditures and contingency for the second quarter of the fiscal year total \$193 million, 47 percent of the expenditures budgeted for the year. He noted that the next two years are going to be financially challenging.

**EFFICIENCY,
EFFECTIVENESS,
AND
ACCOUNTABILITY
COMMITTEE
REPORT**

Efficiency, Effectiveness, and Accountability Committee Chair Johnson presented the committee's report to the Board.

**INFORMATION:
KY PLAN AND
2002 PROGRAM
ELIGIBILITY**

Ms. Johnson called attention to an update agenda item on the *1997-2002 Kentucky Plan for Equal Opportunities* (Kentucky Plan). The agenda material was placed in the Board members' packets. She reported that this topic was added to the committee's agenda when it met February 21, 2002. Ms. Johnson reported that the Kentucky Plan promotes compliance with Title VI of the *Civil Rights Act of 1964*. Evaluation of progress for KCTCS colleges towards compliance with the Kentucky Plan is based on the performance of each institution and on data that is two years old. All objectives of the *1997-2002 Kentucky Plan for Equal Opportunities* are evaluated on the basis of the concept of "Continuous Progress." When an institution increases the number of students or employees over the previous year of each category or objective, it has made continuous progress. KCTCS colleges are evaluated based upon the following objectives:

- Kentucky Resident African American Undergraduate Student Enrollment
- Employment of African Americans in Executive, Administrative, and Managerial Positions
- Employment of African Americans as Faculty
- Employment of African Americans as Other Professionals

Among the community colleges, seven of the 13 are automatically eligible to propose new degree programs. Community colleges showing progress on all four objectives include Ashland, Elizabethtown, Jefferson, and Paducah. Colleges making progress on only one objective are Madisonville, Maysville, and Prestonsburg. One college, Maysville, is not eligible for new degree programs this year because a waiver was granted in calendar year 2001. Five colleges require waivers to propose new degree programs; four required waivers last year. Three colleges improved their status (Ashland, Hopkinsville, and Owensboro), while the status of three colleges (Madisonville, Maysville, and Prestonsburg) declined.

Two of the 15 technical colleges, Bowling Green and Jefferson, qualified for automatic status. Twelve technical colleges require waivers. Northern Kentucky is not eligible to have any new degree programs because a waiver was granted in calendar year 2001. Overall, one college improved its status (Bowling Green); 13 colleges remained the same; and one declined (Owensboro).

**INFORMATION:
EEA COMMITTEE
FUTURE
DIRECTION AND
MEETING TOPICS**

Ms. Johnson noted that the EEA Committee discussed good reasons for distributing the committee's responsibilities among the Board's other three standing committees and for maintaining the committee structure as it currently exists. The members made a general commitment to support the will of the Board. She pointed out that several items traditionally presented in the EEA Committee should be reviewed by the Academic Affairs and Curriculum Committee.

Ms. Johnson commented that the proposed changes to the bylaws were excellent and well written. Giving accountability factors adequate attention was of primary concern. To that extent, she expressed concern that committees lack enough time to fully discuss agenda topics.

Ms. Johnson proposed that the Board adopt the proposed bylaw changes with a slight modification to the suggestions concerning the EEA Committee. She suggested that the EEA Committee remain and that it be given only one charge: to conduct an annual accountability workshop that all Board members attend. She commented that the Board should always give close attention to accountability.

RECESS

The Board recessed at 9:50 a.m. and reconvened at 10:05 a.m.

**EXECUTIVE
COMMITTEE
REPORT**

Board Secretary Wise presented the Executive Committee Report to the Board of Regents.

**ACTION: REVISED
MISSION
STATEMENT FOR
MADISONVILLE
COMMUNITY
COLLEGE**

RECOMMENDATION: That the Board of Regents adopt a revised mission statement for Madisonville Community College as presented on page 44 of the agenda materials.

Dr. Wise noted that Madisonville Community College's mission statement originally was approved by the Board of Regents April 30, 1999, in compliance with KCTCS Board policy. As part of Madisonville Community College's substantive change process for consolidation with Madisonville Technical College, the mission statement for Madisonville Community College was reviewed. The *Report of the Substantive Change Committee* recommended that the new college resulting from consolidation of Madisonville Community College and Madisonville Technical College have a clearly defined, published statement of purpose appropriate to higher education reflecting the new combined purpose of the two institutions that have been consolidated. The proposed mission statement meets that recommendation.

MOTION: On behalf of the Executive Committee, Dr. Wise moved that the Board of Regents approve the recommendation.

VOTE: The motion passed unanimously.

**INFORMATION:
REVISIONS TO
THE BYLAWS OF
THE BOARD OF
REGENTS
SECTION TEN:
COMMITTEES**

Dr. Wise noted that the Executive Committee discussed the proposed changes to the *KCTCS Board of Regents Bylaws* in detail. Committee members also participated in a discussion of the proposed changes at the February 21, 2002, Efficiency, Effectiveness, and Accountability Committee meeting. The proposed revisions were mailed to the Board in advance of the February 7, 2002, Board meeting mailout and also were included on pages 46-48 of the agenda materials.

Chair Read commented that the proposal made by Ms. Johnson in the EEA Committee's Report, that the EEA Committee remain and be given the charge to conduct an annual accountability workshop that all Board members attend, was appealing. She noted that care should be given to ensure that the Board's EEA Committee becomes more than a requestor of information and reports. Other suggestions related to the proposal made in the EEA Committee Report include linking strategic planning to accountability and a caveat that would allow the EEA Committee to meet more than once per year if necessary.

It was noted that the proposed redistribution of responsibilities would strengthen the committees. Dr. Hanel added that Academic Affairs and Curriculum Committee members discussed the proposed revisions to the bylaws in their committee meeting and were comfortable with the additional responsibilities the committee would receive as a result of the proposed restructuring. Likewise, Mr. Bean indicated that the Finance, Administration, and Technology Committee would support the will of the Board.

Board members want to continue to maintain a high level of accountability. They expressed a need to examine the Board meeting schedule and the time allotted for committee meetings. During the Board's discussion, the following suggestions received consensus:

- Move the capital fund development responsibilities from the Executive Committee to the Finance, Administration, and Technology Committee and substitute "Human Resources" for "Administration" in the committee title.
- Distribute the non-accountability responsibilities assigned to the Efficiency, Effectiveness, and Accountability Committee among the remaining three standing committees. The EEA Committee would be a committee of the whole that would meet at least annually to discuss the System's accountability issues.
- Affirm the full Board's role in strategic planning.

Chair Read noted that the proposed changes presented in the February 22, 2002, agenda book, with slight modifications reflecting the Board's discussion at this meeting, would be presented as an action item at the Board's April 2002 meeting. If approved at that time, the revised *KCTCS Board of Regents Bylaws* would be implemented July 1, 2002.

**UPDATE: 2002
LEGISLATIVE
SESSION**

Dr. Wise noted that the update on the 2002 Legislative Session was deferred to the February 22, 2002, Board of Regents meeting. He asked President McCall to provide information on the 2002 Legislative Session.

President McCall reviewed the status of the KCTCS legislative initiative, House Bill 135, and a companion bill, Senate Bill 165. Other bills of interest that have an impact on KCTCS were discussed, including the following:

- Senate Bill 181 – would mandate KCTCS to implement a salary schedule for salary increases.
- House Bill 168 – relates to teaching standards.
- House Bill 189 and House Bill 190 – relate to truck driving programs.

Dr. McCall also noted that the district legislative briefings in December were very helpful in communicating with members of the General Assembly.

Chair Read encouraged Board members to contact legislators regarding proposed legislation that would affect KCTCS.

**NEXT REGULAR
MEETING**

The next Board of Regents meeting is April 26, 2002, at Elizabethtown Technical College, Elizabethtown, Kentucky.

Chair Read announced that the KCTCS Student Achievement Dinner has been scheduled in conjunction with the Board's April 25, 2002, meetings so that the full Board can attend in support of the students. She also announced that the colleges in the Elizabethtown Community and Technical College District plan to hold the Central Regional Postsecondary Education Center building dedication in conjunction with the Board's meetings in April. The dedication is being planned to precede the Board's committee meetings on Thursday, April 25.

**EXECUTIVE
SESSION**

MOTION: Ms. Johnson moved that the Board of Regents go into executive session pursuant to KRS 61.810 (1) (f), "Individual Personnel Matters." Mr. Bean seconded the motion.

VOTE: The motion passed unanimously, and the Board went into executive session at 10:45 a.m. (ET).

The Board recessed at 10:45 and reconvened in closed session at 10:55 a.m.

OPEN SESSION

The Board reconvened in open session at 12:05 p.m. (ET), and Chair Read reported that there was one action to bring before the Board as a result of the executive session.

MOTION: Dr. Wise moved that in recognition of President McCall's outstanding performance review for 2001 and his achievements of the goals of *D.A.T.E. (District ... Accountability ... Team ... Effectiveness...)*, that President McCall's base salary for 2002 be set at \$225,000 and that he be awarded an annual performance bonus of \$20,000.

VOTE: The motion passed unanimously.

Chair Read noted that President McCall and KCTCS had a fantastic year and that the Board was proud of everything accomplished under his leadership. The Board expressed appreciation for his leadership and confidence in his ability to build the Kentucky Community and Technical College System and effectively lead it during the Commonwealth's economic downturn.

ADJOURNMENT

MOTION: Ms. Fiorella moved that the Board of Regents adjourn. Dr. Hanel seconded the motion.

VOTE: The motion passed unanimously, and the meeting adjourned at 12:10 p.m. (ET).

4/26/02

Date Approved by the
KCTCS Board of Regents

SIGNED

Cynthia L. Read, Chair
KCTCS Board of Regents

SIGNED

Joseph B. Wise, III, Secretary
KCTCS Board of Regents

SIGNED

Michael B. McCall, Ed.D.
KCTCS President

KCTCS Board of Regents

Meeting Guests – February 22, 2002

President's Cabinet

Dr. Michael B. McCall, President
Dr. Keith W. Bird
Mr. Timothy R. Burcham
Dr. Candace S. Gosnell
Ms. Beverly H. Haverstock
Mr. Jon Hesseldenz
Ms. Beth R. Hilliard
Dr. Anthony L. Newberry
Mr. J. Kenneth Walker

***Community & Technical
College Districts***

Elizabethtown
Mr. Carnie O. Ramer

Other Guests

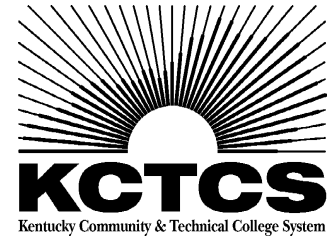
Mr. David Patterson, TFSA-AFT
Mr. Robert Tye, TFSA-AFT

System Office Staff

Ms. Cyndi Ackley
Mr. Bryan Armstrong
Ms. Billie Hardin
Dr. Joan Lucas

President's Report

Board of Regents Meeting
February 22, 2002



Capitol Annex
Frankfort, Kentucky

C.A.R.E. *Collaboration... Accreditation... Retention... Efficiency*

Several factors have been identified that will significantly influence the direction of KCTCS in the year 2002. While building on past success, this year's leadership focus will be on continuing the momentum of progress with respect to the following:

- *Cultivation of new allies for enhanced **collaboration***
- *Unification of the community and technical colleges in the 16 district structure through the pursuit of single **accreditation***
- *Continuation of enrollment management progress with an increased focus on student **retention***
- *Pursuit of operational **efficiency** in managing KCTCS resources*

The President's Report to the Board of Regents throughout the year will provide progress reports on C.A.R.E. 2002.

Accreditation Update

The Annual Meeting of the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) was held December 8-11, 2001, in New Orleans, Louisiana. The Commission took the following action at this meeting:

- Reaffirmed the accreditation of Paducah, Madisonville, Hopkinsville, Elizabethtown, Somerset, Southeast, Hazard, Prestonsburg, Ashland, and Maysville Community Colleges. (Henderson Community College was reaffirmed in June 2001.)
- Continued the accreditation of Jefferson Community College and placed the institution on warning for issues related to the college's strategic planning and evaluation process. (The college is implementing a new planning and evaluation system. SACS will revisit the issue in a year to gauge the progress that JCC has made.)
- Approved consolidations/mergers for KCTCS colleges in the Madisonville Community and Technical College District and in the Southeast Community and Technical College District.
- Accepted the prospectus for a proposed consolidation/merger for KCTCS colleges in the Kentucky River Community and Technical College District.

The Kentucky River Community and Technical College District will host a SACS site visit March 18-20, 2002, in regard to the substantive change proposal for consolidation and single accreditation of Hazard Community College and Hazard Technical College. Final action on the consolidation of the two colleges will be taken at the SACS June 2003 meeting.

The following technical colleges are pending Council on Occupational Education (COE) reaffirmation action and /or notification: Ashland Technical College, Owensboro Technical College, Rowan Technical College, and Somerset Technical College.

Council on Postsecondary Education Meeting Update

At the February 4, 2002, meeting, CPE provided an update on legislation of interest to postsecondary education, including the Governor's 2002-04 Executive Budget Recommendation (HB 507). Other agenda items of interest to KCTCS included an update on the *Kentucky Plan for Equal Opportunities* and program degree program eligibility for the coming year. In 2002, all but two KCTCS colleges are either eligible to develop new programs or apply for waivers based on the provisions of the *Kentucky Plan*. The two colleges that are ineligible were granted waivers in calendar year 2001. Additionally, CPE approved goals for two additional key indicators for the universities: *undergraduate student experience* and *civic engagement* as measured by the National Survey of Student Engagement and *research and development*. Currently, the National Survey of Student Engagement focuses on four-year institutions; but CPE noted plans in 2003 for administering a companion survey, the Community College Survey of Student Engagement, that would include KCTCS.

Spring 2002 Enrollment

Though the official CPE reporting date is not until March 30, 2002, KCTCS has already surpassed the spring 2001 enrollment mark by seven percent. With more than a month before the official reporting date, colleges are still completing enrollment records for dual credit high school students, correctional enrollments, business and industry credit offerings (BIT), and training courses within Fire Science.

Community and Economic Development Update

- **Workforce Alliance Initiative** – Four new projects have been approved as part of the agreement between the Department for Adult Education and Literacy and KCTCS to provide Workplace Essential Skills. The four projects serving approximately 200 Kentucky workers are:
 - Whitehall Furniture - Owensboro Community College
 - IPS Chemical - Paducah Community College
 - Insteel Wire Products - Paducah Community College
 - Hitachi Automotive - Central Kentucky Technical College
- **McConnell Technology Training Center** – A formal agreement between KCTCS and the McConnell Technology Training Center was announced on January 17, 2002, at Central Kentucky Technical College. U.S. Senator Mitch McConnell attended the press conference to support the partnership. The purpose of this partnership is to develop and coordinate resources so citizens throughout the Commonwealth can effectively access computer training and technology. Senator McConnell acknowledged over 700 Kentucky Transitional Assistance Program clients from the Greater Lexington area who

completed the PC Essentials course offered at Central Kentucky Technical College. All program participants took home a computer preloaded with software that will provide 40 hours of free access to the Internet.

- **Ready-To-Work** - KCTCS Ready-To-Work coordinators served 928 students during the fall 2001 semester and provided work-study opportunities for 411 of these students. This is a 16 percent increase over the number of Ready-To-Work students served during the fall 2000 semester. The average semester retention rate was 85 percent, and the average Grade Point Average was 2.67. The number of students served to date in the spring semester is 883 with 319 of these in Ready-To-Work work-study opportunities.
- **WorkKeys/DACUM** – A total of 10 occupational/technical programs have been profiled to date. Individually, 35 profiles have been completed with 90 organizations or companies represented for a total of 21 profiles. Companies participating in the profiling project include: Comair Airlines, Health South Rehabilitation Hospital, the Federal Bureau of Prisons, Budd/Tallent, Johnson Controls, Logan Aluminum, Holley Performance, Norton Hospital, the Internal Revenue Service, and Mitsubishi Electric Automotive. Each college is responsible for seeing that the appropriate WorkKeys assessments are completed for students in the programs that have been profiled and have had the skill areas and levels determined. The WorkKeys/DACUM results will be used, beginning spring 2002, to assist curriculum committees in their work. As profiles are completed, colleges will begin to assess students in the skill areas identified by the profiler.

Program and Student Initiatives

- **Distance Learning** – Enrollment in KCTCS online courses continued its sharp, upward trend in the spring of 2002 semester with 3,917 enrollments, representing a 20 percent increase over fall 2001. KCTCS now offers 13 credentials, including associate degree programs and certificates, via the Kentucky Virtual University.
- **Distance Learning Partnerships** - Pursuing a commitment to partnerships that allow KCTCS online students to continue their studies beyond an associate degree, KCTCS has made significant progress in three program areas.
 - KCTCS and Northern Kentucky University applied to the Kentucky Virtual University for revolving funds to develop and implement a web-based, bachelors degree completion program in Organizational Studies that will provide Kentuckians with improved access to baccalaureate-level education.
 - KCTCS and the University of Louisville have reached an agreement to develop and implement a web-based, bachelors degree completion program in nursing, criminal justice, and educational training and development. The partnership will support the development of several new KCTSCS online associate degrees and will make KCTCS a major player in the University of Louisville/Ft. Knox initiative to deliver distance education degree programs to United States Military and National Guard personnel.
 - KCTCS and the West Virginia community colleges are discussing a partnership that might allow faculty in both college systems to share courses and professional development activities that would benefit both states.
- **International Science and Engineering Fair Scholarships** – The city of Louisville will host a competition among more than 1,400 of the world's best high school students in the sciences and engineering May 12-18, 2002. KCTCS is teaming up with the University of

Louisville, the University of Kentucky, Bellarmine University, and Western Kentucky University to offer a total of five, four-year \$20,000 scholarships to Kentucky students who participate in the event and elect to begin their college education at a KCTCS community or technical college. In addition, several KCTCS colleges are offering scholarships to the student winners of the regional science fair competitions that lead up to the international competition in Louisville.

- **Student Email Addresses** – The number of KCTCS students who have email addresses increased from 16,856 in fall 2001 to 20,928 in spring 2002 as a result of a systemwide campaign to get student email addresses in PeopleSoft. This facilitates students enrolling in e-learning courses and enables them to receive their grades and class schedules by email.
- **Nursing Programs** - The unofficial Kentucky Board of Nursing report for July 1, 2000 to June 30, 2001 indicates significant improvement in nursing program graduate performance with 26 programs performing above the 85 percent pass rate in 2001 compared to 21 percent the previous year.

Council for a New Economy Workforce – Southern Growth

Dr. McCall attended the first meeting of this council on January 14-15, 2002, in Charleston, West Virginia, to participate in discussions to decide the direction of the *2002 Report on the Future of the South* and the annual Southern Growth Conference in June 2002.

Information Technology Update

Information Technology has taken a major step towards efficiency of operation and service improvement with the completion of an Application Service Provider (ASP) contract with Crestone International of Alpharetta, Georgia. Starting March 1, 2002, Crestone will provide the following services for KCTCS: Acquire and run the hardware for our applications; provide database administration services; license and maintain all database and operational software (except Peoplesoft, Cognos, Microsoft, McAfee, and Xerox); provide all backup and archival services; apply and test all patches and fixes; provide disaster recovery plan and facilities; schedule and run all production jobs; and provide stress testing, migration, and other tools. The ASP will allow KCTCS Information Technology personnel to concentrate on developing and implementing enhancements and modifications, providing better service to the colleges, managing the migration to new versions of Peoplesoft software, and to better support the RSVP process. The ASP services will also enable KCTCS to provide better system security and correct all security, firewall, disaster recovery, and documentation problems noted by the external auditors in our last system audit and ensure that they will never occur again. In addition, the ASP contract will give KCTCS predictable operation costs and provide the full-time staffing to go to the 24-hour, seven days a week operation required by web self-service software.

The major initiatives for KCTCS Information Technology in the coming months are managing the CPE-sponsored procurement of a higher-education telecommunications network (anticipated implementation is July 2002); the implementation of an Internet-based version of the KCTCS administrative systems (Peoplesoft 8.0); implementation of an enhanced security and access system, Active Directory, which will allow management of web access to the KCTCS student system for all students; and several other enhancement projects, including addition of continuing education records into the KCTCS student system.

District Leadership Update

Dr. Larry W. Tyree was named as the interim president of Jefferson Community College and interim chief executive officer of the **Jefferson Community and Technical College District** effective January 28, 2002. Dr. Tyree recently retired as president of Santa Fe Community College in Florida and has served in several other college leadership positions for 25 years in Florida and Texas. He received his doctorate from Indiana University, master's and bachelor's degrees from the University of Florida, and his associate degree from Pensacola Junior College in Florida. He has served as chair of the American Association of Community Colleges Board, as president of the League for Innovation in the Community College, and as a member of the American Council on Education's Board of Directors. Dr. Tyree's experience in Kentucky includes having led two SACS accreditation visiting teams to Elizabethtown and Ashland and conducting sessions on leadership to the 2000-01 and 2001-02 classes of the President's Leadership Seminar.

The leadership searches for the **college districts of Jefferson and West Kentucky** have progressed on schedule. The local advisory groups for both districts have begun the review of the applicants. Semi-finalists will be selected within the next few weeks.

The leadership search process for the **Kentucky River Community and Technical College District** has begun with advertisements placed, descriptive brochures published, and applications being received.

Groundbreaking/Dedication Ceremonies

- **Ashland Technical College – EastPark** – On December 18, 2001, Governor Patton and Dr. McCall joined local community representatives for a groundbreaking ceremony for Ashland Technical College at EastPark, a business and industrial park near Ashland. The 43,000 square-foot facility will be on a 30 acre campus in the park and is part of a combined federal and state funded project. The programs slated for the EastPark campus include distance learning, industrial maintenance, electrical technology, machine tool technology, and welding.
- **Hazard Community College - Knott County's Opportunity Center** – Governor Patton and Dr. McCall joined local community representatives for another groundbreaking ceremony on December 18, 2001, for the Knott County branch of Hazard Community College in Hindman, known as the Knott County Opportunity Center. The 32,000 square foot facility will also house the Knott County Public Library, adult education programs, a head start daycare program, distance learning classrooms supplied by Morehead State University and Centernet of the Rural Development Center in Somerset, and Knott County Government Community Development offices.
- **South Central Regional Postsecondary Education Center – Clinton County** – On January 3, 2002, Dr. McCall joined Senator David Williams and members of the community in Albany for the groundbreaking ceremony of a 49,320 square foot facility that will house chemistry and biology labs, computer labs, an interactive television room, and classroom space for both academic and technical programs. The colleges in the Somerset Community and Technical College District will provide programs to include childcare, nursing, electronics, and construction technology.

- **South Regional Postsecondary Education Center – Barren County** - On January 24, 2002, Dr. McCall and Dr. Gary Ransdell, Western Kentucky University's president, joined House Speaker Jody Richards, Senator Richie Sanders, Representative Stephen Nunn, and other community representatives for the dedication of the postsecondary education center in Glasgow. The \$9 million, 58,152 square foot facility with 36 classrooms, labs, library, bookstore, administrative offices, and a multipurpose room is located next to the Barren County High School, and houses Western Kentucky University and KCTCS programs. Bowling Green Technical College is offering programs that include industrial maintenance technology, information technology, automated systems technology, HVAC, welding, and computer aided drafting.

Technical Education Partnership Press Conference

Governor Patton hosted Dr. McCall and Secretary Allen D. Rose, Workforce Development Cabinet, on February 11, 2002, for a press conference to announce a partnership that creates a more seamless path to postsecondary education and training for Kentucky high school students. The partnership is between KCTCS and the Workforce Development Cabinet's Department for Technical Education and allows technical education students to enroll simultaneously in high school and community and technical colleges. It also simplifies course transfers from high school technical programs to KCTCS.

Inaugurations

Dr. McCall and other KCTCS staff participated in the inauguration of the University of Kentucky's eleventh president, Dr. Lee T. Todd, Jr., on February 15, 2002.

Additionally, Dr. McCall plans to participate in the inauguration of Eastern Kentucky University's tenth president, Joanne Kramer Glasser, Esquire, on March 8, 2002.

Publication Awards

The *KCTCS Changing Lives* publications have won three awards in the last few months. The most recent award -- third place in the National Admissions Marketing competition -- honored the *Student Viewbook*. The KCTCS family of publications also won awards from the Kentucky Chapter of the Council for Advancement and Support of Education and the Kentucky/Indiana Chapter of the Public Relations Society of America.